

EMpowered Dance Center

13818 Jarrettsville Pike, Phoenix, MD 21131

410.891.8789

Registration Form 2018-19

DANCER INFORMATION					
DANCER'S LAST NAME:	FIRST:	MIDDLE:	BIRTH DATE:	AGE:	REGISTRATION DATE:
			/ /		/ /
STREET ADDRESS:		CITY/STATE:		ZIP CODE:	
HOME PHONE:	CELL PHONE:		E-MAIL ADDRESS:		
SCHOOL:	GRADE:		ALLERGIES:		
MEDICAL CONDITIONS:			MEDICATIONS:		
PARENT/GUARDIAN INFORMATION (IF DANCER UNDER AGE 18)					
1.NAME:			RELATIONSHIP TO DANCER:		
STREET ADDRESS:		CITY/STATE:		ZIP CODE:	
HOME PHONE:	WORK PHONE:	CELL PHONE:	E-MAIL ADDRESS:		
2.NAME:			RELATIONSHIP TO DANCER:		
STREET ADDRESS:		CITY/STATE:		ZIP CODE:	
HOME PHONE:	WORK PHONE:	CELL PHONE:	E-MAIL ADDRESS:		
EMERGENCY CONTACT IF ABOVE IS NOT AVAILABLE:		PHONE NUMBER:		RELATIONSHIP:	

Please enroll me for the following classes for the year 2018-19: Unlimited students may attach schedule and circle your classes.

Class	Day/Time	Hours

Please note: This is a contract for Sept 2018-June 2019.
To make any changes to your schedule or tuition, a 30 day written notice is required.

Total of Hours Above: _____
Tuition per Month: _____
Enrollment Fee: New Student-\$25/Returning-\$20/Family-\$40
Total Enclosed: _____

MEDICAL/WAIVER/RELEASE OF RESPONSIBILITY	
I ACKNOWLEDGE, UNDERSTAND AND ASSUME ALL RISKS INVOLVED IN ANY ACTIVITIES ON THE PREMISES OF EMPOWERED DANCE CENTER, LLC. I FURTHER AGREE TO HOLD HARMLESS EMPOWERED DANCE CENTER, THE OWNER (EMILY NORRIS), STAFF TEACHERS, ADMINISTRATORS AND/OR SUNNYBROOK CENTER FROM ANY AND ALL CLAIMS, SUITS, LOSSESS OR DAMAGES OF ANY NATURE, WHETHER IT BE ACCIDENTAL, AS A RESULT OF NEGLIGENCE OR OTHERWISE, DURING OR ARISING IN ANY WAY FROM THE PROGRAMS AT EMPOWERED DANCE CENTER. I HEREBY GRANT PERMISSION TO LICENSED HOSPITAL AND/OR STAFF MEMBERS TO ADMINISTER IMMEDIATE MEDICAL TREATMENT AS DEEMED NECESSARY TO MY CHILD/SELF SHOULD HE/SHE BE INJURED DURING ANY EVENT HE/SHE IS LEFT IN THE CARE OF EMPOWERED DANCE CENTER. FURTHER, I UNDERSTAND THAT I AM RESPONSIBLE FOR PAYMENT OF EXPENSES INCURRED RELATING TO MY CHILD'S/SELF MEDICAL TREATMENT. I HAVE READ AND UNDERSTAND THE EMPOWERED DANCE CENTER CONTRACT AGREEMENT.	
PARENT/GUARDIAN SIGNATURE:	DATE:

EMpowered Dance Center Contract Agreement for Dance Year 2018-19

1. **Enrollment:** is a contract from September 10, 2018 -June 2nd, 2019. A non-refundable enrollment fee is due at the time of enrollment. Students may enroll at any time of the dance year with instructor approval.
2. **Mutual Communication:** It is the responsibility of EMpowered to notify students of any schedule change. It is the responsibility of the student/parent to notify EMpowered of any illness, vacation, financial problems, change in schedule or any other factors interfering with established and hereby agreed upon policies.
3. **Email Communication:** In an ongoing effort to go green, the main form of communication between the studio and our families is through email. Please provide us with your current email address. We ask that you please check your email on a regular basis to keep informed on studio information. Please do not forget to update the office if you change email or mailing addresses at any time.
4. **Tuition:** Tuition is paid on a monthly installment basis, due on the 1st of the month for a total of nine installments. First installment is due with registration. All tuition is based on 33 wks of instruction for the entire year, not including dress rehearsals. Therefore, tuition is the same every month regardless of holidays/breaks. EMpowered sends an e-mail courtesy reminder invoice prior to the 1st of the month. If your payment has not been received by the 10th, a \$20 late fee will be automatically assessed. To participate in any studio function, students must not have any past due tuition. All accounts must be paid by May 10th in order to participate in dress rehearsal and recital. Any check returned to the studio for insufficient funds or stopped payment will be charged a \$35 service fee.
5. **Private Lessons:** Private lessons are scheduled in one hour increments. Private lessons must be canceled at least 24 hours in advance of the scheduled lesson to avoid the \$75 cancellation/no show fee.
6. **Adding/Dropping Classes:** Cancellation of enrollment must be done with a 30 day notice through the online portal. All fees are due through the end of the 30 day notice. If you attend any portion of the month, you are responsible for the full monthly tuition. You may add a class at any time, the tuition will be pro-rated. Any changes to the original enrollment form, must be completed online.
7. **Weather Cancellations:** In the event of inclement weather, EMpowered Dance Center will follow Baltimore County Public School schedule. Make-up classes will only be offered for weather related closings.
8. **Attendance/Absences:** Attendance and participation is imperative for a dance student to progress. Proper technique and dance skills are accomplished through practice and patience. There are no refunds made for missed classes. Tuition is based on enrollment, not attendance. To encourage attendance, make up classes will not be allowed.
9. **Recital:** Our winter performance will be held Saturday, December 1, 2018 and our end of the year performance will be on Saturday, June 1, 2019 with a dress rehearsal on Friday evening, May 31st. Both performances will be held at the Gordon Center for Performing Arts. All audience members will need to purchase tickets for the recital.
10. **Costumes:** Costume fees for the end of the year performance range between \$69-89 depending upon the class, this can be paid in 3 installments if you choose, November 1st, February 1st, & April 1st. If your child is not participating in the recital, you must let the office know by November 1st. It takes several months for the costumes to be made and shipped to the studio. The costume fee is non-refundable once the costume has been ordered. All tuition, late fees and costume payments must be paid in order to receive your costume and to participate in the recital. Costumes will require alterations which are the responsibility of the parents. A studio seamstress is available for an additional fee.
11. **Student & Parent Code of Conduct:** EMpowered Dance Center students are expected to act respectfully to their instructors, staff and fellow students at all times. At no time during class are students allowed to physically touch another student unless instructed by their teacher. At no time are students allowed to touch or go through another student's belongings. No foul language is allowed at any time. Cell phones are not allowed to be used inside the studio classroom. Lack of respect, by students & parents, in or out of the classroom will not be tolerated. Students who disrupt class will be asked to sit out of class or report to the front desk, at which time a parent will be notified. To respect everyone's privacy and due to limited time between classes, parents who need to speak to the director are asked to wait until after classes for the day or to make an appointment.
12. **Use of Photography:** It is understood that EMpowered Dance Center reserves the right to use any photography and/or videotaping of student's performances for purposes of advertising, publicizing and promoting of the studio. All ownership (including copyright) as well as other rights, title and interest in and to these photography/videotaping shall belong exclusively to EMpowered Dance Center.
13. **Peanut Free:** In an effort to keep everyone safe, the studio remains peanut free. Please do not bring any peanut products to the studio.